



Exhibitor Contract Application

November 12-15, 2007

Raleigh, NC – Sheraton Raleigh Hotel

Company: _____ Website: www. _____

Address: _____

City _____ State _____ Zip _____

Telephone _____ Fax _____ Email _____

Person responsible for exhibit (this person will receive all correspondence, billing and exhibitor service kit):

Name _____ Title _____

Booth Preference: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____

Company /Product
Description (max 50 words) _____

Please list my company in the event guide exactly as:

Company Name _____ City _____ State _____

Payment is required with application. **Please complete application and make checks payable to: (credit cards also accepted)**

IDCON, INC. - 7200 Falls of Neuse Road - Suite 200 - Raleigh, NC 26715 fax 919.847.8647

Rates after May 1, 2007: \$2600 (10'x 8' booth)

Due with contract before June 29th, 2007 – 30% of total fee (\$780.00)

After June 29th, 2007 and before July 31st, 2007 – 60% of total fee (\$1560.00)

After July 31st, 2007 – 100% of total fee

Name on Card:	Credit Card Type:
Credit Card #	Exp. Date:

IMPORTANT: We have read, understand and agree to the provision of the cancellation clauses and fees found on the application/contract. We further agree to abide by the terms and conditions that are included with this contract and by any further rules and regulations issued prior to the show.

Authorized Signature _____

Print Name _____

Title _____

DO NOT WRITE IN THIS BOX
Application Received:
Exhibit Space Assigned:

EXHIBIT TERMS AND CONDITIONS

GENERAL RULES

Each company participating at the show must return all copies of the contract, properly executed by an authorized company representative. Contracts must be received with appropriate deposit in order to reserve space.

Every effort will be made to respect exhibitor's space requirements whenever possible. However IDCON reserves the right to rearrange the floor plan or to relocate exhibits when such action is deemed to be in the best interest of the total exhibit.

USE OF SPACE

No exhibitor shall assign, sublet or share the space allotted them without the knowledge and written consent of IDCON. Exhibitions must display or advertise only goods manufactured or dealt in by them in the regular course of business. Only firms or organizations assigned exhibit space may solicit business within the exhibit area.

Booths or display structures must be self-supporting, and not anchored to walls or floors. Displays and booth structures must not extend into the aisle in such a way as to obstruct traffic. Exhibits must comply with standard booth design regulations and not impair visibility of adjacent booths. Display material exposing an unfinished surface to neighboring booths is not permitted and must be finished at the exhibitor's expense. Demonstrations must be located such that crowds collected will be within the exhibitor's space and not blocking an aisle or neighboring exhibits.

The exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of local, state and federal governing bodies concerning fire, safety and health, together with the rules and regulations of the operators and/or owners of the property wherein the exhibit is held. All hazardous items must be properly safeguarded, protected, registered and/or avoided as deemed necessary by IDCON.

IDCON reserves the right to restrict exhibits which are objectionable because of noise, method of operation, materials or for any other reason; and also to prohibit or to evict for any reason with or without giving cause, any exhibit which in the opinion of the management may detract from the general character of the exhibit as a whole. In the event of such restriction or eviction, IDCON shall not be liable for any refunds or other exhibit expenses.

LIABILITY

Neither IDCON, Inc., nor the Sheraton Gateway, nor their employees, agents or representatives will be responsible for any injury, loss or damage that may occur to the person or property of exhibitors, their guests, invitees, employees, or agents from any cause whatever, including cancellation or impediment to the conduct of the event. The exhibitor, on signing the contract, expressly holds harmless and releases the aforementioned from any and all claims from such loss, damage or injury. The exhibitor agrees to pay promptly for any and all damage to the exhibition building or its equipment, incurred through carelessness or otherwise caused by the exhibitor, his employees, agents or representatives.

Security service for exhibits will be provided by IDCON from Tuesday November 13th, 2007 at 7pm to Wednesday, November 14th, 2007 at 7am. However IDCON cannot be responsible for exhibitor's merchandise or display. Exhibitors are therefore required to carry special insurance to cover exhibit material against damage and loss, and public liability insurance against injury to the person and property of others.

Show management does not insure against competitive firms from becoming neighboring exhibitors; nor is it responsible for errors or omissions in the show program or exhibitor list.

CANCELLATION OR TERMINATION OF PROCESS INDUSTRY RELIABILITY AND MAINTENANCE CONFERENCE 2007

In case IDCON shall for any reason determine to cancel or terminate the exposition, the exhibitor waives all claims against IDCON for damages or expenses and agrees to accept in complete satisfaction and discharge of all claims against IDCON a refund of all amounts paid by the exhibitor to IDCON in accordance with this agreement.

PAYMENT

A non-refundable 30% deposit is required with this application before June 29th, 2007. Applications received after June 29th, 2007 and before July 31st, 2007 must be accompanied with 60% payment. Applications received after July 31st, 2007 must be accompanied with full payment. The balance of any monies owed must be paid as per terms stated on invoice. 1.5% per month will be added to any overdue amounts.

INSTALLATION AND DISMANTLING OF EXHIBITS

Exhibitors will have Tuesday, November 13th, 2007 from 10:00 am until 4:00 pm for installation of display materials in the exhibit area. Exhibits must be completely set up and ready for viewing at 4:30 pm on Tuesday, November 13th, 2007.

Move-out will begin on Wednesday, November 14th at 7:15 pm. NO DISMANTLING WILL BE PERMITTED BEFORE CLOSING TIME.

It is explicitly agreed by the exhibitor that in the event the exhibitor fails to install displays or products in the assigned exhibit space or fails to pay the space rental in full at the time specified by this contract, IDCON shall have the right to take possession of said space and lease same or any part thereof to such parties and upon such terms and conditions as it may deem proper.

All exhibitor materials must be removed from the exhibit hall no later than 10:00 pm Wednesday, November 14th, 2007 or it will be removed by IDCON at the exhibitor's expense.

EXHIBIT PERSONNEL

Each exhibitor is provided three official staff badges per 8 x 10 booth reserved. Each exhibiting company is provided one VIP badge. Additional badges can be purchased for \$425.00. All staff affiliated with exhibits must be registered and must be bona fide employees of the exhibitor or representatives who receive commission, brokerage or salary from the exhibitor.

CANCELLATION

Exhibitor cancellations must be submitted in writing to IDCON. In the event of cancellation by an exhibitor, IDCON shall assess a cancellation fee covering the reassignment of space, prior services performed, and other damages related to the cancellation as follows:

Received by IDCON:

Before 4:30 pm June 29th – 30% of total fees owed.
After June 29th and before July 31st – 60% of total fees owed.
After July 31st – 100% of total fees owed.

In the event of either full or partial cancellation of space by an exhibitor, IDCON reserves the right to reassign cancelled booth space, regardless of the cancellation assessment. Subsequent reassignment of cancelled space does not relieve the canceling exhibitor of the obligation to pay the cancellation assessment.

MANAGEMENT RIGHTS

IDCON reserves the right to interpret, amend and enforce these regulations, as it deems proper to assure the success of the exposition.